



Home of the Hamburger, Inc. Vendor Application/Contract

P.O. Box 173 Seymour, WI. 54165 www.homeofthehamburger.org

August 11 & 12, 2023

Contact Name: _____ Business Name: _____

Address: _____ WI Seller Permit #: _____

City, State, Zip: _____ E-Mail Address: _____

Telephone #: _____ Fax #: _____

Description of items being sold and sales area (i.e. trailer, table, cart): _____

Contract Terms:

- Uses:** Booth space will be used for retail sale of vendor's product, food or beverage, and no other purpose. Vendor will be assigned a 10 foot x 20 foot space the date of the event. **Fees:** *Food Sales (Approved Items Only) - \$100.00 donation for 1st location and \$50.00 for each additional location per day* to Home of the Hamburger, Inc. must accompany this application. There will be a \$25.00 for all NSF checks. ****Balloon Rally & Burger Fest (Depot St.) are 2 different locations.****
☐ Balloon Rally Fri. 4:00-9:00 ☐ Depot Street Sat. 11:30am ☐ Parade Route Sat. ☐ Balloon Rally Sat. 4:00-9:00
- Insurance Requirements:** Vendor must have commercial liability insurance with \$1,000,000.00 general aggregate coverage effective throughout the term of this contract. Proof of insurance must be correct and accompany this application.
- Set Up: Balloon Rally:** You may set up as early as 2:00 p.m.. **Depot St.:** Setup must be completed by 10:00 a.m. on Saturday and must remain in place until 6:00 p.m. **No vehicle traffic in/or out of Depot st. between 10:00 a.m. and 6:00 p.m. Please advise if you will need to leave earlier.**
- Booth/Space Needs:** Vendor is responsible for providing all equipment/booth needs including signs, table, chairs, and extension cords. Must also have correct power adapter – hard wiring is not allowed. **Add \$25.00 if 110 15-amp electric needed.** Space size of 10 feet wide and 20 feet deep will be enforced and everything the Vendor brings must fit inside the assigned area. If additional space is needed, an adjacent booth will be available for an additional \$50.00 if requested and payment is made at time the contract is returned. Anything that does not fit inside the assigned area must be removed by 10:00 a.m. on Saturday.
- Loss:** Vendor bears sole responsibility for any loss or damage to equipment or merchandise. Vendor will leave space clean and in the same condition it was found.
- Licenses/Permits/Tax:** Vendor will conduct business in a safe and orderly manner and obtain all required licenses and or permits. Vendor is responsible for all taxes levied upon its sales and/or property.
- Indemnity:** Vendor indemnifies and holds harmless the City of Seymour, Home of the Hamburger, Inc., and the staff/volunteers from any and all claims, liabilities, fines, damages, and expenses relating to or arising out of any act or neglect by Vendor or its employees or agents.
- Cancellation Policy:** No rain dates will be scheduled and all fees are non-refundable. HOTH, Inc. reserves the right to reject any, and all, applications.
- Acceptance:** The Chairperson and the HOTH Board have final say as to the acceptance of any vendors.

To apply for a vendor space, please forward:

- 1.) Signed Application;
- 2.) Donation Payable (per space/per day) to Home of the Hamburger, Inc.; and
- 3.) Proof of Insurance to the address listed above.

Vendor Representative (By signing, Vendor agrees to be bound to terms if application is accepted by HOTH).

Acknowledged and Agreed to by _____

Signature

Name (Please Print) _____ Date _____